



LIMPOPO

PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF HEALTH

REF: S4/1/1
ENQ: MASELESELE LM
TEL: 015 293 6666



TO: ALL GOVERNMENT DEPARTMENTS

DEPARTMENTAL CIRCULAR NO. **35** OF 2021

ADVERTISEMENT OF VACANT POSTS IN THE DEPARTMENT OF HEALTH

1. Applications are hereby invited from suitable qualified candidates for vacant posts.
2. Applications should be submitted on the signed Z83 form obtainable from any government institution and must be accompanied by comprehensive CV and certified copies of required qualifications and Identity Document.
3. All Applications should be addressed to: The Head of Department
Department of Health
Private Bag X 9302
Polokwane
0700, for hand delivery at 18 College Street, office No 60, Fidel
Castro Ruz House (New Building)
4. People with disabilities from disadvantaged communities are encouraged to apply.
5. The closing date for applications is 09 July 2021

NB 1: Applicants should complete separate application forms where more than one post is applied for. Correspondence will be entered into with shortlisted candidates only.

NB 2: People with disabilities are encouraged to apply.

NB 3: Applicants should indicate the circular number as reference on the Z83 application form.

NB 4: The Department reserves the right not to fill any advertised post / s.

NB 5: Shortlisted candidates for the posts of Senior Management Services (L13) will be subjected to technical exercise that intends to test relevant technical elements of the job, the logistics which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competency assessment [in compliance with the DPSA directive on the implementation of competency based assessments].

General enquires about advertised posts should be directed to Mr Maselesele LM at 015 293 666 / Mr Ngobeni TM at 015 293 6429 / Ms Mampane NR at 015 293 6426 / Ms Mompei MM at 015 293 6126 during office hours.

HEAD OF DEPARTMENT: HEALTH

14. 06. 2021

DATE

Private Bag X9302, Polokwane
Fidel Castro Ruz House, 18 College Street, Polokwane 0700. Tel: 015-293 6000/12. Fax: 015 293 6211.
Website: <http://www.limpopo.gov.za>

The heartland of Southern Africa – Development is about people!

POST 1: DIRECTOR: HEALTH INFRASTRUCTURE MAINTENANCE AND ENGINEERING SERVICES (LEVEL 13)
= 1 POST

Commencing Salary Package: R1 057 326.00 p.a. (All-inclusive remuneration package)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Civil/Structural or Mechanical Engineering / Electrical Engineering or Architecture or Quantity Surveying. At least 6 years' post qualification experience. Five (5) years middle management experience in infrastructure maintenance. Training programmes undertaken and successfully completed in Project Management or Health Facilities Management; PLUS experience in health engineering and or health infrastructure maintenance environment will be an added advantage. Computer literacy with proficiency in MS Office Software. Unendorsed valid Code B driver's license (Code 08). **[Attach certified copies]**. The successful applicant must be prepared to travel extensively throughout the province and work longer hours.

Main Role: The incumbent of this post will report to the Chief Director: Infrastructure Development and Technical Support Services (Infrastructure Management), and will be responsible for the effective and efficient management of the maintenance of Healthcare Facilities, theatres and chiller plants, boilers, steam reticulation, laundries, electrical supply and reticulation, standby generators, utilities, HVAC, other infrastructure and the related technical support services that sustain an enabling environment for healthcare delivery in a cost effective manner.

KNOWLEDGE, SKILLS, TRAINING AND COMPETENCIES REQUIRED: The ideal candidate must have: the ability to understand and apply Provincial IDMS. Be guided and operate within applicable legislation and policies. • the ability to understand the health services plan of the Department and specifically the requirements for engineering and related support services. •the ability to understand and apply international and national engineering, waste management and occupational health and safety standards. •the ability to understand and interpret specifications for engineering & technical services and application of the knowledge for procurement processes. •the ability to plan and manage a diversity portfolio of projects and programmes. •the ability to undertake a risk analysis and undertake a risk mitigation strategy. •the ability to prepare reports, submissions and presentations. •the ability to motivate staff, develop competencies and promote a culture of excellence. • the ability to meet strict project deadlines – preparation of documentation, report writing, chairing and minute taking of site meetings.

KEY PERFORMANCE AREAS: Plan, implement and manage the maintenance and engineering component of all Health Facilities. •Provide oversight management of engineering services provided to all Health Facilities. Co-operate and work collaboratively with the Directors in the Chief Directorate in terms of infrastructure and maintenance planning and delivery, the health care services community at large in the provincial, district offices, districts and facility maintenance teams. •Manage professional engineering services provided to all Health Facilities. •Manage maintenance of laundry plant and equipment, theatres and chiller plants, boilers, steam reticulation, electrical supply and reticulation, standby generators, utilities, HVAC. •Effective management of related waste. Manage compliance to OHS. •Manage the finances of the Division. •Strategically manage the Division in terms of setting of the visionary and strategic direction, participating in the Departmental strategic planning, evaluate performance against agreed performance indicators, monitor and report progress and ensure compliance to service delivery imperative and legal prescripts. • Manage the human resources of the Division.

POST 2: DIRECTOR: HEALTH TECHNOLOGY (LEVEL 13) = 1 POST

Commencing Salary Package R1 057 326.00 p.a. (All-inclusive remuneration package)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: Degree in Health Sciences OR Degree/ Diploma in Mechanic, Electrical or Clinical Engineering. Management experience in the planning, commissioning and maintenance of medical equipment (8 years' experience post qualification). Five [5] Years Middle Management experience. Post-graduate Diploma in Healthcare Technology would be an added advantage. Valid driver's license. Computer Literate. **[Attach certified copies].**

Main Role: To direct and monitor the specification, procurement, application, use and maintenance of health technology services.

Knowledge and skills: Knowledge of Health related Acts and Regulations. Knowledge and understanding of the legislative framework governing the Public Service. Background in service delivery, turn-around and change management strategy. Good communication, report writing, facilitation, co-ordination, leadership and analytical skills. Knowledge of the Public Finance Management Act, Treasury Regulations and Supply Chain Policies.

KEY PERFORMANCE AREAS: Direct and monitor the specification, procurement, application, use and maintenance of health technology services. Strategic Healthcare Technology planning & assessment. Develop and maintain a database of all health technology equipment. Develop health technology policies, norms and procedures, per level of care. Health technology maintenance management services. Manage the supply & availability of oxygen and medical gasses. Manage the health technology budget. Manage risks and quality improvement.

POST 3: DEPUTY DIRECTOR: OPERATIONS – HEALTH TECHNOLOGY (LEVEL 11) = 1 POST

Commencing Salary Package: R733 257.00 p.a. (All-inclusive remuneration package)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: Diploma in Nursing or related medical field or Degree/ Diploma in Electrical, Mechanical or Clinical Engineering. Registration with the statutory council (Health) or ECSA (Professional Engineer or Technician). Experience in in health technology and maintenance models for medical equipment. Minimum of Five (5) years post qualification experience. A valid drivers' license. **[Attach certified copies].** Computer literate.

Main Role: To coordinate maintenance and manage facility maintenance hubs with regards to health technology

Knowledge and Skills: Knowledge of health technology & equipment needs per level of care (ideal hospital & primary health care framework). Background in service delivery, turn-around and change management strategy. Good communication, report writing, facilitation, co-ordination and analytical skills.

KEY PERFORMANCE AREAS: Coordinate maintenance and manage facility maintenance hubs. Provide training to end-users and clinical engineering personnel. Design and roll-out the maintenance management system for medical equipment. Prepare specifications for maintenance contracts & facilitate service level agreements. Implement medical equipment (major & minor items) acquisition & deployment in the province. Provide strategic guidance on procurement strategies for items needed in clinical areas to ensure full functionality of all medical facilities. Develop terms of reference for a provincial health technology committee and ensure regular meetings. Manage the medical gas & oxygen supply to facilities.

POST 4: DEPUTY DIRECTOR: PROJECTS – HEALTH TECHNOLOGY (LEVEL 11) = 1 POST

Commencing Salary Package: R 733 257.00 p.a. [All-inclusive remuneration package]

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: Degree / Diploma in Nursing or related medical field. Registration with the statutory council (Health). Experience in medical equipment or clinical engineering field related to

the functioning of medical equipment, the application of health technology and the interface between medical equipment and patients, including outputs & measurement. Minimum of Five (5) years post qualification experience. A valid drivers' license. [Attach certified copies]. Computer literate.

Main Role: To manage Health technology services projects [new commissioning] and upgrading.

Knowledge and Skills: Manage health technology services projects (new commissioning) and upgrade of services per level of care (ideal hospital & ideal clinic framework). Background in service delivery, turn-around and change management strategy. Good communication, report writing, facilitation, co-ordination and analytical skills

KEY PERFORMANCE AREAS: Conduct planning & costing for health technology and related enablers. Interpret and apply approved norms of and standards per level of care. Supervise, monitor and manage procurement plans, in sourcing health technology required for infrastructure projects and existing health facilities. Prepare commissioning plans for installation of medical equipment. Manage commissioning of medical equipment and enabling items ensuring functional clinical areas. Manage hand over of new installations and training. Ensure ongoing training in the use and care of medical equipment. Assess existing medical equipment for replacement & condemnation.

POST 5: DEPUTY DIRECTOR: POLICIES & SYSTEMS – HEALTH TECHNOLOGY (LEVEL 11) = 1 POST

Commencing Salary Package: R 733 257.00 p.a. [All-inclusive remuneration package]

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: Diploma in Nursing or related medical field or Degree/ Diploma in Electrical, Mechanical or Clinical Engineering. Registration with the statutory council (Health) or ECSA (Professional Engineer or Technician). Experience in the medical or clinical engineering policy, procedural and system modalities. A Minimum of 5 years' experience post qualification). Valid driver's license. [Attach certified copies]. Computer Literate.

Main Role: To determine policies, system and standards for health technology services.

Knowledge and Skills: Experience in determining policies, systems and standards for health technology services. Background in service delivery, turn-around and change management strategy. Good communication, report writing, facilitation, co-ordination and analytical skills.

KEY PERFORMANCE AREAS: Develop policies and standard operating procedures for the maintenance of medical equipment. Manage the implementation of medical equipment maintenance & replacement policies and procedures. Prepare training modules to end users in the health system. Determine the standards & norms for adverse events case management. Design the system for adverse event reporting and monitor the implementation thereof. Design & update a quality improvement plan. Prepare a risk assessment & risk mitigation strategies.

POST 6: DEPUTY DIRECTOR: HEALTH FACILITY / CLINICAL PLANNER, INFRASTRUCTURE PLANNING (LEVEL 11) = 1 POST

Commencing Salary Package: R733 257.00 p.a. (All-inclusive remuneration package)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in any of the Health Sciences. A valid drivers' license. Computer literacy. [Attach certified copies]. At least Five (5) years appropriate experience in health planning from an infrastructure perspective post qualification. Clinical facility planning will be an added advantage.

Main Role: To provide health planning support and expert health clinical design guidance for the preparation of Business Cases and Project Strategic Briefs.

Knowledge and Skills: Experience in determining policies, systems and standards for health services, clinical briefs, business cases and infrastructure plans. Interpret existing/customise Functional and Technical Norms and Standards. Background in service delivery, turn-around and change management strategy. Good communication, report writing, facilitation, co-ordination and analytical skills. Ability to direct inputs and provide guidance for the development of infrastructure strategies, policies, systems, functional clinical norms and standards which includes space the health service levels of care and the entire health service delivery platform. Ability to understand how to extract and interpret

information from related information systems, indicators & service plan and how that links with infrastructure. Ability to understand how to prepare reports, submissions and presentations.

KEY PERFORMANCE AREAS: Prepare Strategic Projects Briefs for Capex and Maintenance projects. Facilitate, guide, assist and support health end-users in the preparations and review of Business Cases, Project Briefs inclusive of Commissioning, De-commissioning and Decanting plans. Compile and review Business Cases, Project Briefs inclusive of Commissioning, De-commissioning and Decanting plans. Support built environment professionals and technical staff and end users with the development of skills to prepare business cases. Provide health specific inputs to infrastructure Plans, Norms and Standards during infrastructure planning, project design, implementation and commissioning. Make inputs from a health perspective to all capex and maintenance projects.

**POST 7: DEPUTY DIRECTOR: OCCUPATIONAL HEALTH AND SAFETY, INFRASTRUCTURE
MAINTENANCE & ENGINEERING SERVICES (LEVEL 11) = 1 POST**

Commencing Salary Package: R733 257.00 p.a. (All-inclusive remuneration package)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Engineering. Experience in health care infrastructure or similar complex environment plus three [3] years' experience post qualification or a Diploma in Engineering / Project Management with proven completion of practical experience plus at least five [5] years' experience in a health infrastructure environment or similar complex environment. A certificate in facility management will be an added advantage. A valid drivers' license. **[Attach certified copies]**. Computer literate.

Main Role: To maintain a safe environment in health facilities in line with the Occupational Health and Safety Act and related policies and legislation; and further develop the facility management concept in the Department.

Knowledge and Skills: Experience in Occupational Health and Safety with regard to the infrastructure buildings, services and various infrastructure and health related equipment. Background in service delivery, facility management, turn-around and change management strategy. Ability to understand how to undertake a risk analysis and undertake a risk mitigation strategy. Good communication, report writing, facilitation, co-ordination and analytical skills.

KEY PERFORMANCE AREAS: Strategic management of Occupational Health and Safety with regard to the infrastructure buildings, services and equipment in collaboration with Maintenance & Engineering and Professional Services. Assist health facilities to compile specifications and monitor compliance by the service providers regarding safety matters. Perform regular compliance inspections and safety audits of health facilities and infrastructure equipment. Establish and develop the facility management component the health facilities. Conduct space audits and recommend appropriate use of space, systems and introduce improvements towards a conducive working environment. Conduct and or arrange investigations into incidents and recommend mitigation measures to prevent recurrence. Oversee the representation of infrastructure technical officials In all Health and safety Committees at various health facilities. Manage the implementation of general waste risk management plan.

POST 8: CHIEF CIVIL / STRUCTURAL ENGINEER: INFRASTRUCTURE PLANNING [GRADE A-B] = 1 POST

Salary Package: Grade A= R1 042 827p.a., Grade B= R1 265 544 p.a. (All-inclusive remuneration package. The Department will award a higher salary depending on the expertise of the applicant)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Civil / Structural Engineering. Registration as a Professional Engineer with ECSA. A Minimum of six [6] years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. **[Attach certified copies]**

Main Role: To provide civil / structural engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure policies, systems, projects, norms and standards aligned to the Provincial Infrastructure Delivery Management System [IDMS].

KEY PERFORMANCE AREAS: Develop and maintain functional and technical norms and standards from an engineering perspective. Manage condition assessments and credibility of technical information. Manage adherence

to environmental and occupational health and safety aspects. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile briefing documentation and specifications from an engineering perspective. Prepare the User Assets Management Plan. Make inputs to the Construction Procurement Strategy and the Infrastructure Programme Management Plan. Conduct post project and post occupancy evaluations. Develop and review the strategies and policies for health infrastructure planning. Develop and review the Health Infrastructure Planning cycle document infrastructure Planning Model. Coordinate Departmental contributions to the preparation of the Provincial Infrastructure Strategy, Plan and related Departmental Strategic documents/plans. Manage people. Undertake research.

POST 9: CIVIL / STRUCTURAL ENGINEER: INFRASTRUCTURE PLANNING [GRADE A-C] = 1 POST

Commencing Salary Package: R718 059 p.a. - R1 090 458 p.a. (The Department will determine the salary package based on years of experience post professional registration)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Civil / Structural Engineering. Registration as a Professional Engineer with ECSA. A Minimum of three [3] years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. [Attach certified copies]

Main Role: To provide civil / structural engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, projects, functional / technical norms and standards aligned to the Provincial Infrastructure Delivery Management System [IDMS].

KEY PERFORMANCE AREAS: Develop and maintain functional and technical norms and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile civil/structural engineering briefing documentation and specifications. Provide inputs to the determination of the Construction Procurement Strategy, the User Asset Management Plan. Investigate civil/structural engineering installations and oversee commissioning of engineering installations. Make inputs to the preparation of the User Asset Management Plan. Undertake research.

POST 10: ELECTRICAL ENGINEER: INFRASTRUCTURE PLANNING [GRADE A-C] = 1 POST

Commencing Salary Package: R718 059 p.a. - R1 090 458 p.a. (The Department will determine the salary package based on years of experience post professional registration)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Electrical Engineering. Registration as a Professional Engineer with ECSA. A Minimum of three [3] years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. [Attach certified copies].

Main Role: To provide electrical engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, norms, standards and signing off on electrical installations.

KEY PERFORMANCE AREAS: Develop and maintain technical and functional norms and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile electrical briefing documentation and specifications. Provide inputs to the determination of the Construction Procurement Strategy, User Asset Management Plan and the Infrastructure Programme Management Plan. Investigate electrical engineering installations and oversee commissioning of electrical engineering installations. Undertake research.

POST 11: MECHANICAL ENGINEER: INFRASTRUCTURE PLANNING (GRADE A-C) = 1 POST

Commencing Salary Package: R718 059 p.a. - R1 090 458 p.a. (The Department will determine the salary package based on years of experience post professional registration)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Mechanical Engineering. Registration as a Professional Engineer with ECSA. A Minimum of three [3] years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. **(Attach certified copies)**

Main Role: To provide mechanical engineering inputs and guidance which include all aspects of innovative and complex engineering applications for the development of infrastructure strategies, policies, systems, norms, standards and signing off on mechanical installations.

KEY PERFORMANCE AREAS: Develop and maintain technical and functional norms and standards from an engineering perspective. Investigate proposals for innovative service delivery mechanisms and undertake feasibility studies. Compile mechanical briefing documentation and specifications. Provide inputs to the determination of the Construction Procurement Strategy, User Asset Management Plan and the Infrastructure Programme Management Plan. Investigate mechanical engineering installations and oversee commissioning of mechanical engineering installations. Undertake research.

POST 12: QUANTITY SURVEYOR: INFRASTRUCTURE PLANNING [GRADE A-C] = 1 POST

Commencing Salary Package: R618 732 p.a. - R797 670 p.a. (The Department will determine the salary package based on years of experience post professional registration)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Quantity Surveying. Registration as a Professional Quantity Surveyor with SACQSP. A minimum of three [3] years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. **(Attach certified copies).**

Main Role: To provide quantity surveying inputs and guidance for the development of infrastructure strategies, policies, systems, functional/technical norms and standards, plans for Health in line with the Provincial Infrastructure Delivery Framework for the planning and construction of Health Projects.

KEY PERFORMANCE AREAS: Customize quantity surveying and cost norms/standards for all health facilities. Determine quantity surveying policies, plans, procedures and criteria for all infrastructure projects and programmes. Contribute to project briefing documents, costing models and operational narratives. Make inputs to the User Asset Management, Project lists and Budgets. Undertake research.

POST 13: ARCHITECT: INFRASTRUCTURE PLANNING [GRADE A-C] = 1 POST

Commencing Salary Package: R618 732 p.a. - R797 670 p.a. (The Department will determine the salary package based on years of experience post professional registration)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Architecture. Registration with the SACAP as a Professional Architect. A minimum of three [3] years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. **(Attach certified copies).**

Main Role: To provide the architectural inputs and guidance for the development of infrastructure strategies, policies, systems, functional/technical norms and standards which includes form and space designs in line with the Infrastructure Delivery Management Framework [IDMS].

KEY PERFORMANCE AREAS: Determine and customize architectural functional & technical norms and standards. Determine architectural policies, strategies, plans, procedures and criteria of all infrastructure programmes and projects. Undertake Master Planning, Projects Briefs, Business Cases, Accommodation Schedules and Operational narratives. Preparation of architectural inputs to the development of the User Assets Management Plan and Project List. Assist with health facility planning. Undertake research.

POST 14: CHIEF ARCHITECT: INFRASTRUCTURE PROGRAMME DELIVERY [GRADE A-B] = 1 POST

Salary Package: Grade A= R898 569 p.a., Grade B= R1 090 458 p.a. (All-inclusive remuneration package. The Department will award a higher salary depending on the expertise of the applicant)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Architecture. Registration with the SACAP as a Professional Architect. A minimum of Six (6) years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. **[Attach certified copies].**

Main Role: To manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System [IDMS].

KEY PERFORMANCE AREAS: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Approve Project Stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s]. Manage people and budgets.

POST 15: ARCHITECT: INFRASTRUCTURE PROGRAMME DELIVERY [GRADE A-C] = 1 POST

Commencing Salary Package: R618 732 p.a. - R797 670 p.a. (All-inclusive Remuneration Package. The Department will determine the salary package based on years of experience post professional registration)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Architecture. Registration with the SACAP as a Professional Architect. A minimum of three (3) years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. **[Attach certified copies].**

Main Role: To assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System [IDMS].

KEY PERFORMANCE AREAS: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Approve Project Stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s].

POST 16: CANDIDATE ARCHITECT: INFRASTRUCTURE PROGRAMME DELIVERY: [FIVE YEAR CONTRACT, RENEWABLE ANNUALLY] = 01 POST

Commencing Salary Package: R535 563 p.a. - R568 443 p.a. (All-inclusive remuneration package. The Department will determine the salary package based on years of experience post professional registration as a Candidate)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Architecture. Registration as a Candidate Architect with SACAP. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. [Attach certified copies]

Main Role: To assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS.

KEY PERFORMANCE AREAS: Assist to prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Assist to prepare Packages/Individual Project Briefs. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Assist to monitor the implementation of Programmes/Projects. Make inputs to different Project Stage reports & designs. Assist to manage the interface between the end-user/community structures and Implementing Agent[s]. Undertake research.

POST 17: CHIEF QUANTITY SURVEYOR: INFRASTRUCTURE PROGRAMME DELIVERY [GRADE A-B] = 1 POST

Commencing Salary Package: R898 569 p.a. - R1 679 301p.a. (All-inclusive remuneration package. The Department will award a higher salary depending on the expertise of the applicant)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Quantity Surveying. Registration as a Professional Quantity Surveyor with SACQSP. A minimum of Six [6] years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. [Attach certified copies].

Main Role: To manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Framework [IDMS].

KEY PERFORMANCE AREAS: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual Project Briefs. Participate in the procurement of Professional Service Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Approve Project Stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s]. Manage people and budgets.

POST 18: QUANTITY SURVEYOR: INFRASTRUCTURE PROGRAMME DELIVERY [GRADE A-C] =1 POST

Commencing Salary Package: R618 732 p.a. - R 939 621p.a. (All-inclusive remuneration package. The Department will determine the salary package based on years of experience post professional registration)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Quantity Surveying. Registration as a Professional Quantity Surveyor with SACQSP. A minimum of Three [3] years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. [Attach certified copies]

Main Role: To assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Management System [IDMS].

KEY PERFORMANCE AREAS: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and/or approve Packages/Individual Projects Briefs. Participate in the procurement of Professional Services Providers and Contractors. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Approve Projects Stage reports & designs. Manage the interface between the end-user/community structures and Implementing Agent[s].

POST 19: CANDIDATE QUANTITY SURVEYOR: INFRASTRUCTURE PROGRAMME DELIVERY [FIVE YEAR CONTRACT, RENEWABLE ANNUALLY] = 1 POST

Commencing Salary Package: R535 563. p.a. - R568 443.p.a. (All-inclusive remuneration package.The Department will determine the salary package based on years of experience post professional registration as a Candidate)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Quantity Surveying. Registration as a Candidate Quantity Surveyor with SACQSP. A valid drivers' license.Computer literacy with proficiency in MS Office Software Applications. **[Attach certified copies]**

Main Role: To assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS.

KEY PERFORMANCE AREAS: Assist to prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Assist to prepare Packages/Individual Project Briefs. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan.Assist to monitor the implementation of Programmes/Projects. Make inputs to different Project Stage reports & designs. Assist to manage the interface between the end-user/community structures and Implementing Agent[s].Undertake research.

POST 20: ENGINEER CIVIL/STRUCTURAL: INFRASTRUCTURE PROGRAMME DELIVERY [GRADE A-C] = 1 POST

Commencing Salary Package: R718 059 p.a. - R1 090 458 p.a. (All-inclusive remuneration package.The Department will determine the salary package based on years of experience post professional registration)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Civil / Structural Engineering. Registration as a Professional Engineer with ECSA. A Minimum of three [3] years' experience post qualification. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. **[Attach certified copies]**

Main Role: To assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial Infrastructure Delivery Management [IDMS].

KEY PERFORMANCE AREAS: Prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Prepare and /or approve Package s/individual Project Briefs. Participate in the procurement of Professional Services Providers and Contractors.Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Monitor the implementation of Programmes/Projects. Approve Projects Stage reports & designs. Manage and interface between the end-user/community structures and Implementing Agent[s].

**POST 21: CANDIDATE ENGINEER CIVIL/STRUCTURAL: INFRASTRUCTURE PROGRAMME DELIVERY
[FIVE YEAR CONTRACT, RENEWED ANNUALLY] = 1 POST**

Commencing Salary Package; R618 732 p.a. - R656 706 p.a. (All-inclusive remuneration package. The Department will determine the salary package based on years of experience post professional registration as a Candidate)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Civil/Structural Engineering. Registration as a Candidate Engineer with ECSA. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. [Attach certified copies]

Main Role: To assist to manage the delivery of the infrastructure built environment programmes and projects in line with the Provincial IDMS.

KEY PERFORMANCE AREAS: Assist to prepare the construction procurement strategy and the Infrastructure Programme Management Plan. Assist to prepare Packages/Individual Project Briefs. Contribute to the review and acceptance of the Infrastructure Programme Implementation Plan. Assist to monitor the implementation of Programmes/Projects. Make inputs to different Project Stage reports & designs. Assist to manage the interface between the end-user/community structures and Implementing Agent[s].

**POST 22: CHIEF ENGINEER: MECHANICAL: INFRASTRUCTURE MAINTENANCE & ENGINEERING
SERVICES [GRADE A-B] = 1 POST**

Salary Package: Grade A= R1 042 827 p.a., Grade B= R1 265 544 p.a. (All-inclusive remuneration package. The Department will award a higher salary depending on the expertise of the applicant)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Mechanical Engineering. Registration as a Professional Engineer with ECSA. A minimum of Six [6] years' experience. Experience in a health care environment or an environment of similar complex will be an added advantage. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. [Attach certified copies].

Main Role: To perform and manage all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications and provide strategic direction in the process.

KEY PERFORMANCE AREAS: Undertake engineering designs. Perform final review and approvals of audits on new engineering designs according to design principles or theory. Manage the execution of maintenance strategy through the provision of appropriate structures, systems and resources. Set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Provide effective engineering and project management services. Manage compliance with OHS and related legislation. Undertake research. Manage people and budgets.

POST 23: ELECTRICAL ENGINEER: INFRASTRUCTURE MAINTENANCE & ENGINEERING SERVICES
[GRADE A-C] = 1 POST

Commencing Salary Package: R718 059 p.a. - R1 090 458 p.a. (All-inclusive remuneration package. The Department will determine the salary package based on years of experience post professional registration)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Electrical Engineering. Registration as a Professional Engineer with ECSA. A minimum of three [3] years' experience. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. **[Attach certified copies]**

Main Role: To perform and manage all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications.

KEY PERFORMANCE AREAS: Undertake engineering designs. Perform final review and approvals of audits on new engineering designs according to design principles or theory. Implement the maintenance strategy. Set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Provide effective engineering and project management services. Undertake research.

POST 24: MECHANICAL ENGINEER: INFRASTRUCTURE MAINTENANCE & ENGINEERING SERVICES
[GRADE A-C] = 1 POST

Commencing Salary Package: R718 059 p.a. - R1 090 458 p.a. (All-inclusive remuneration package. The Department will determine the salary package based on years of experience post professional registration)

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree in Mechanical Engineering. Registration as a Professional Engineer with ECSA. A Minimum of Three [3] years' experience. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. **[Attach certified copies]**

Main Role: To perform and manage all aspects of varied innovative and complex engineering activities that result in progress in technology and engineering applications.

KEY PERFORMANCE AREAS: Undertake engineering designs. Perform final review and approvals of audits on new engineering designs according to design principles or theory. Implement the maintenance strategy. Set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Provide effective engineering and project management services. Undertake research.

POST 25: CONTROL ENGINEERING TECHNICIAN-MECHANICAL: INFRASTRUCTURE MAINTENANCE & ENGINEERING SERVICES [GRADE A] = 1 POST

Commencing Salary Notch: R446 202 p.a.

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: National Diploma in Mechanical Engineering or equivalent relevant qualification. Registration with ECSA as a Professional Engineering Technician. A minimum of six [6] years' experience. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. **[Attach certified copies]**.

Main Role: To render technical services and support in terms of management of service providers responsible for the maintenance of lifts, laundry machines, refrigeration and boilers and manage information on the use of utilities.

KEY PERFORMANCE AREAS: Determine and maintain engineering norms and standards for lifts, laundry machines, refrigeration and boilers. Undertake inspections of lifts, laundry machines, refrigeration and boilers to validate quality of performance of service providers in terms of maintenance contracts. Compile reports with recommendations related to non-performance in terms of maintenance contracts for lifts, laundry machines, refrigeration and boilers. Investigate all new lift, laundry machines, refrigeration and boiler installations and related equipment to validate compliance with the Occupational Health and Safety Act and the Engineering Regulations issued in terms of the Act. Manage the design and establishment of a system to collect credible data on the use of utilities by health facilities. Undertake research. Manage people. Manage budgets.

POST 26: ENGINEERING TECHNICIAN-MECHANICAL: INFRASTRUCTURE MAINTENANCE & ENGINEERING SERVICES [GRADE A-C] = 1 POST

Commencing Salary Notch: R311 859 p.a. - R473 574 p.a. (The Department will determine the salary notch based on years of experience post professional registration)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree/National Diploma in Mechanical Engineering or equivalent relevant qualification. Registration with ECSA as a Professional Engineering Technician. A Minimum of three [3] years' experience. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. [Attach certified copies]

Main Role: To render technical services and support in engineering research, design, manufacturing, operations and maintenance.

KEY PERFORMANCE AREAS: Assist the Engineer with technical activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing maintenance technical manuals, standard drawings and procedures. Produce technical designs with specifications. Assist to manage the execution of the maintenance strategy. Assist to set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Assist to monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Collect and analyse data on use of utilities by Health Facilities. Undertake research.

POST 27: ENGINEERING TECHNICIAN-ELECTRICAL: INFRASTRUCTURE MAINTENANCE & ENGINEERING SERVICES [GRADE A-C] =1 POST

Commencing Salary Notch: R311 859 p.a. - R473 574 p.a. (The Department will determine the salary notch based on years of experience post professional registration)

CENTRE: Provincial Office [Polokwane]

REQUIREMENTS: Qualifications and Competencies: An appropriate Degree/National Diploma in Electrical Engineering or equivalent relevant qualification. Registration with ECSA as a Professional Engineering Technician. A minimum of Three [3] years' experience. A valid drivers' license. Computer literacy with proficiency in MS Office Software Applications. [Attach certified copies].

Main Role: To render technical services and support in engineering research, design, manufacturing, operations and maintenance.

KEY PERFORMANCE AREAS: Assist the Engineer with technical activities. Promote safety in line with statutory and regulatory requirements. Evaluate existing maintenance technical manuals, standard drawings and procedures. Produce technical designs with specifications. Assist to manage the execution of the maintenance strategy. Assist to

set engineering maintenance standards, specifications and service levels according to organizational objectives to ensure optimum operational availability. Assist to monitor maintenance efficiencies according to organizational goals to direct or redirect engineering services for the attainment of organizational objectives. Collect and analyze data on use of utilities by Health Facilities. Undertake research.

**POST 28: ASSISTANT DIRECTOR-PROPERTY MANAGEMENT; INFRASTRUCTURE PLANNING
[LEVEL 09]= 1 POST**

Commencing Salary Notch: R376 596 p.a.

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: Diploma in Real Estate or related Property Management fields. A minimum of three [3] years' experience post qualification. Valid Driver's License. Computer literate. [Attach certified copies]

Main Role: To assist to implement property administration functions.

Knowledge and Skills: Methodical, accurate, detailed, time and task oriented. A problem solver, willingness to work under pressure and meet deadlines. Good organizational abilities, interpersonal, communication and negotiation skills. Possess positive attitude and a team player. Working knowledge and understanding of the legislative framework governing the Public Service and immovable asset management.

KEY PERFORMANCE AREAS: Implement land affairs matters. Update Immoveable Asset Register. Administer leases. Administer Municipal Accounts. Administer use of utilities. Conduct research on the municipal accounts and utilities. Synthesize, collate, analyze and present information for utilization by various stakeholders.

**POST 29: ADMINISTRATIVE OFFICER-PROPERTY MANAGEMENT; INFRASTRUCTURE PLANNING (LEVEL 7)
= 1 POST**

Commencing Salary Notch: R257 508.00 p.a.

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: Diploma in Real Estate or related Property Management fields. Proven practical experience of at least one [1] year post qualification in an asset / facility management support office. (Attach certified copy) Computer literacy (MS Word, Excel, PowerPoint, Outlook and Database Management). The use of property management / facility management data base systems will serve as an added advantage.

Knowledge and Skills: Ability to synthesize, collate, analyze and present information for utilization by various stakeholders. Methodical, accurate, detailed, time and task oriented. A problem solver, willingness to work under pressure and meet deadlines. Good organizational abilities, interpersonal, communication and negotiation skills. Possess positive attitude and a team player. Working knowledge and understanding of the legislative framework governing the Public Service and immovable asset management.

KEY PERFORMANCE AREAS: Provide property management administrative support to the infrastructure management branch. Compile, update and maintain a document and electronic management system for projects and immovable assets. Receive analyze and interpret documents. Establish and maintain a proper filing system and record management procedure. Assist with compilation of written reports and PowerPoint Presentations.

**POST 30: CHIEF WORKS INSPECTOR; INFRASTRUCTURE MAINTENANCE & ENGINEERING SERVICES
(LEVEL 08) = 1 POST**

Commencing Salary Notch: R316 791.00 p.a.

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: National Diploma in Building or Mechanical or Electrical or N3 with passed Trade Test or National Diploma in Engineering. A minimum of Three [3] years' experience post qualification. Valid Drivers' License. Computer Literate. **(Attach certified copies).**

Main Role: To manage the design and implementation of inspections of buildings and machinery to validate compliance with Occupational Health and Safety Regulations.

KEY PERFORMANCE AREAS: Provide technical inputs to Health Facilities to draw up specifications and monitor compliance by service providers regarding safety matters. Implement regular compliance inspections and safety audits at health facilities. Conduct investigations into accidents and make recommendations. Manage the analysis of technical data. Make recommendations in terms of interventions required in terms of condition of buildings and or machinery that are compromising adherence with occupational health and safety requirements. Manage the development of plans to address shortcomings in terms of compliance in terms of Occupational Health and Safety Requirements and Quality Assurance Standards. Manage people and budgets.

**POST 31: WORKS INSPECTORS; INFRASTRUCTURE MAINTENANCE & ENGINEERING SERVICES
(LEVEL 06)= 2 POSTS**

Commencing Salary Notch: R 208 584.00 p.a.

CENTRE: Provincial Office (Polokwane)

REQUIREMENTS: Qualifications and Competencies: National Diploma in Building or Mechanical or Electrical or N3 with passed Trade Test or National Diploma in Engineering. A minimum of One [1] years' experience post qualification. Valid Drivers' License. Computer Literate. **[Attach certified copies].**

Main Role: To implement inspections on compliance with the Occupational Health and Safety legislation in terms of machinery or buildings at all health facilities and assist with the development and implementation of remedial plans.

KEY PERFORMANCE AREAS: Provide technical inputs to Health Facilities to draw up specifications and monitor compliance by service providers regarding safety matters. Implement regular compliance inspections and safety audits at health facilities. Conduct investigations into accidents. Collect and analyze technical data. Make recommendations in terms of interventions required in terms of condition of buildings and or machinery that are compromising adherence with occupational health and safety requirements. Implement Occupational Health and Safety Plans. Provide Occupational Health and Safety.